

GDPR / Data protection workshop for Voluntary and Community Groups.

Workshop Booking Form – Wed 23rd Jan 2019

Name of Organisation	
Name of Delegate	
Phone No & Email Address	
ROLE	
Brief about your role – in particular the handling of Personal Data	
Specify existing knowledge of GDPR or Data Protection (if any recent training also provide details)	
Specify - Payment to be made: 1) via cheque (post to address overleaf) 2) OR Bank payment direct to MHCT (see below for bank details)	

I confirm the booking details, above and accept the terms and conditions, below

Signed: Date:

Please sign this form, scan and return to: info@murrayhall.co.uk to secure your place.



TERMS & CONDITIONS of booking

Payment Terms

As noted above – payment to be made in advance. Cheque OR bank payment:

Account Name: Murray Hall Community Trust

Sort Code: 60-83-01

Account No: 54001440 (when making payment quote your “Surname & GDPR”)

Attendance on a course may be refused if full payment has not been received.

All cheques should be made payable to Murray Hall Community Trust.

Cancellations

Cancellations will be refunded as follows: 100% refund will be provided if at least 10 days notice is provided.

NIL refund for any cancellations after 12th January OR non-attendance on the day (with the exception of re-scheduling below).

Rescheduling

Please note - If the minimum number of delegates does not reach 10 then MHCT may postpone and reschedule the date. If this happens are able to request a refund if the new date was unsuitable.

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